**2019 Seniors’ Fair**

**Wednesday June 5th**

Harry Lumley Bayshore Community Centre, 1900 3rd Ave E, Owen Sound

**The United Way of Bruce Grey believes an educated and informed community reduces elder abuse.**

Yearly attendance has been well over 1000 visitors since 2010 and we strive to grow and improve this event.

***FEES***

**Booth size**: **6’x 2’** table. One chair will be provided per \*booth\*. WiFi is available on-site.

 ***Non Profit: $75 (information only) Non Profit: $100 (fundraising) Business: $150***

* ***Exclusive sponsorship $1000*: larger booth in the front foyer (5 only), logo on any print advertising, social media promotions, onsite PA promo, live ON AIR radio promo at event!**
* ***Gold sponsorship $500: includes* free booth, profile in all social media promotions, onsite mentions, preferred booth location with hydro if available.**
* *Limited hydro connections are available on a* ***1st come, 1st paid status*** *and must be reserved at the time of booking as with additional floor space for large stand up displays that are not located on your booth table.*
* *Exhibitors are responsible for their own equipment and extension cords, may begin setting up at 8:30 am and we ask all exhibitors to remain on display until* ***3:15 p.m.***
* Please note the size of the booth is listed above. If you need any additional floor space please contact Allyson Hibma at the time of registration.

**All products, services and information supplied at the Seniors’ Fair are specifically related to enhancing the lifestyles of seniors.**

**The United Way of Bruce Grey acts solely as a coordinator of this event bringing together businesses and organizations. Each exhibitor is responsible for the safety and welfare of those that they interact with during the event. The safety of those on site is our first concern.**

Come share your expertise, your knowledge and enhance the lives of seniors.

***United Way of Bruce Grey –380 9th Street East, Owen Sound, Ontario N4K 1P1 at 519-376-1560 Fax: 519-376-5458***

**The United Way of Bruce Grey reserves the right to balance the Seniors Fair by adjudicating the number and placement of similar types of businesses or services.**

****2019 Seniors’ Fair, Wednesday, June 5th from 10:00 a.m. - 3:00 p.m.**

Harry Lumley Bayshore Community Centre, 1900 3rd Ave. East, Owen Sound

**Organization/Company: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**(NOTE: this is how you will be promoted on printed material**

**Contact Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_On-site/event rep:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**Mailing Address**  **Email**

**Yes! We can donate 300 Welcome Package usable samples/items and we’ll drop them off by**

**WEDNESDAY MAY 15, 2019 at the United Way office! *(notepads, pens, gadgets or trinkets).***

**DONATORS WILL BE ACKNOWLEGED IN A LETTER IN ALL WELCOME BAGS**

**Description** of product/service/organization goals: \****if needed, please use the reverse side\****

***\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_***

***Reg. date:***

***Payment rec’d:***

***BOOTH #***

**\*All exhibitors and support staff shall exercise caution if using any equipment, food stuffs, creams, lotions or personal body contact with those in attendance.**

**Please confirm \_\_\_\_\_\_\_\_\_ booth(s) Please note that a booth is a 6’x 2’ table.**

***HYDRO REQUEST: YES /NO HALLWAY/outer foyer BAY/SOUND ROOM REQUEST***

***CIRCLE: Non Profit: $75 (information only) or Non Profit: $100 (fundraising permitted on site)***

***Business: $150 Gold Sponsor: $500 Exclusive Sponsor: $1000***

***Please circle:*** CASH CHEQUE Credit Card Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name on CC: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Expiry date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Please note**: **EMAIL registration form to manager@unitedwaybg.com by April 12th. Payment is due by May 10 2019 to secure spot. All unpaid spaces will be released May 31st to those on the waiting list.**

If you will be using a **large stand up display** **that requires additional floor space, please confirm this at time of booking. An additional cost will be applied to accommodate your display.** (sponsors exempt in foyer)

The safety of those on site is our first concern: aisles must be free of any obstacle and at no time shall aisles or walkways be blocked or obstructed with cords, chairs, mats or items that could cause someone to fall or trip.

*If you or your volunteers require special accommodation, please let us know at the time of registration.*

Due to the popularity of this event, and the limited space, booths are on a **1st come, 1st served basis** and confirmed space will be allocated and *confirmed when payment is received.*

Each registrant will be contacted within 1 week of receipt so if you haven’t heard from us, please call.

A confirmation email will be sent to all registrants advising them of the time for set up/tear down and other important details regarding the day.

***Receipt of submission (by fax/email) does not guarantee participation, payment does.***

***Pre-registration payment deadline is April 12 2019.***

**In order to prevent disappointment we recommend payment in full when booking.**

Notice of cancellation must be received by: **APRIL 5, 2018 for a full refund.**

Cancellations April 1 through to May 25 will receive 50% of booth fee only, and afterwards, no refunds.

*Payments can be dropped off at the United Way Bruce Grey office, Monday to Friday, 8:30 a.m. - 4:30 p.m. Please call first: 519-376-1560*

*United Way of Bruce Grey –380 9th Street East, Owen Sound, Ontario N4K 1P1*